

RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
8 th January 2018	Cllr Paul Honeywood – Housing Portfolio Holder	To provide small grants of up to £5,000 from the Community Housing Fund allocation to community organisations to assist in the setting up of Community Land Trusts.	The Council was awarded £706,000 in 2017 to support the delivery of community led housing. Working with specialist advisors the Council is now in a position to offer support to community groups.	No alternative options have been considered. The funding is available and this is a logical way of encouraging community groups to set themselves up to deliver housing.	None	No	Yes

URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? <small>(Rule 14 Access to Information Procedure Rules)</small>	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? <small>(Rule 15 Access to Information Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO

AGREEMENT TO DECISION:-

Signed:- Cllr Paul Honeywood – Housing Portfolio Holder Decision Maker	Date:- 8 th January 2018.....	Delegated Power Reference (in Part 3 of the Constitution):-
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**Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.**